

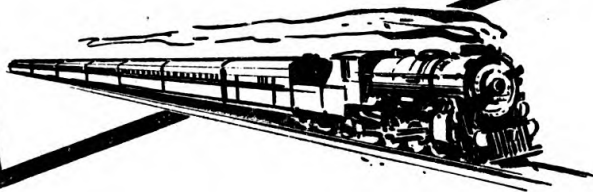
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WIS
U.S. DEPT. OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
NO. 20-14
FEB 14 1945
DIVISION
CALIFORNIA

RAIL EQUIPMENT CHECK LIST

for

TROOP TRAIN COMMANDERS



[U.S. Dept. of the Interior]

WAR DEPARTMENT PAMPHLET NO. 20-14

FOREWORD

Numerous complaints and reports indicate that almost every flaw in the operation of troop trains, such as dirty cars or incomplete kitchen equipment, is due directly to failure by some troop train commander to comply with regulations.

The brief Check List which follows sets forth the most important duties of train commanders concerning the care and use of rail equipment and relations with the carriers. It is important that you study this booklet, carry it with you, and check off each duty as it is handled. You will thereby insure a smooth journey and clean and undamaged equipment.

This Check List should be used as a companion to the TROOP TRAIN COMMANDER'S GUIDE (War Department Pamphlet No. 20-7). It must NOT be considered a substitute for the GUIDE or pertinent Army Regulations.



INITIAL INSPECTION

Guide
Ref.

Par. 15

In the company of the railroad and Pullman conductors I have inspected the condition of all cars in the train. We have agreed that the damages which are listed below have already accrued and shall not be charged against the movement under my command

Check

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20.

.....
Signature of Railroad Conductor.

.....
Signature of Pullman Conductor.

(This page may be torn out and retained as a record.)



BEFORE DEPARTURE

Par. 15 I have wired the Chief of Transportation on Form J, giving "Main" number, date, and exact time of departure (Greenwich Civil Time).

Check

☐



SUPPLIES

Par. 8 I have directed requests for emergency supplies (to be taken on en route) to official Army supply points set forth in Circular No. 400, War Department, 1944.

Check

☐

Cir.
400,
WD,
1944 I have not called, and will not call, upon the railroads to furnish any supplies, except ice.

☐

TRAIN OPERATIONS



(The Railroad conductor is boss of the train's operation. Military personnel may not interfere with the operation of the train nor the activities of the train crew.)

Par. 5a I have not requested stops which are not already set forth in the schedule for the troop movement.

Check

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Par. 11 Car leaders have been ordered to make certain that aisles, platforms, and doors afford free passage to members of train crew at all times.

☐



MESS DISCIPLINE

Par. 21 One GI can has been placed on each car platform for garbage and other waste.

Check

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(If food is taken from mess gear):
Three buckets have been placed on each car platform for normal washing and rinsing.

☐

(If box lunches or paper utensils are used): Kitchen police have been instructed to pass through the cars after the meal to collect left-overs and use containers.

☐

Hours at which meals will be served have been announced.

☐

WASTE CLEARANCE



Check

Par. 28 Troops have been informed that they must not discard waste of any description along the railroad right-of-way.

☐

Par. 28 I have arranged with the railroad escort to have all waste cleared from the train at the following points en route:

☐

Par. 24 Car leaders have been instructed to inspect their respective cars daily at the following hours:

☐



KITCHEN CAR DISCIPLINE

I have instructed messing crews to:

Par. 21 (1) Comply fully with operating instructions posted in the car.

Check

☐

Par. 24 (2) Keep cars and equipment clean and sanitary at all times.

☐

"BAD ORDER" CARS

All railroad rolling stock operated satisfactorily during the movement.

I have advised the Chief of Transportation, Traffic Control Division, by wire or phone, that car No. , bearing initials , of "Main" No. became bad order en route and was removed from the train.

Check

☐

Therefore:

Check
one:

☐

1. The passengers or equipment aboard the "bad order" car were transferred to another car on the train.

OR

☐

2. I have advised the railroad escort that the "bad order" freight or baggage car must be repaired and forwarded to destination on the first available train.



LONG DELAYS

Par.
30b, 31

(If delays will change the original housing and messing plans at the destination post:)

Check

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I have wired the Commanding Officer
of

Post or Camp

the train is expected to arrive at

.....

Time

on

Date

in place of the arrival time originally
scheduled.

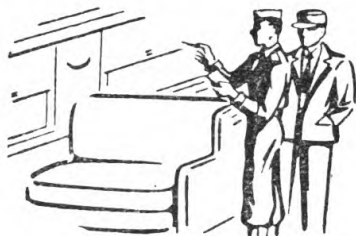


ARRIVAL REPORT

Par. 38 I have wired the Chief of Transportation on Form K, giving "Main" number, date, and exact time of arrival (Greenwich Civil Time).

Check

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FINAL INSPECTION

Par. 41 In the company of the railroad and Pullman conductors, I have inspected the vacated cars. Losses and damages *not* appearing at inspection at origin point and accruing, therefore, *during the movement*, I have listed on Form I.

Check

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"CLEAN CAMP"



Check

Par. 40 I have turned over excess food and fuel
to
.....
designated as supply officer by the
Commanding Officer.

☐

Par. 41 I have made certain that the kitchen
car and its equipment are absolutely
clean; that the facilities therein are
ready for instant use by the next party.
I have carried out each of the instruc-
tions posted in the car *to the letter*.

☐

I am aware that it is the specific re-
sponsibility of train commanders to
see that troop trains are turned over
in a clean and sanitary condition.

☐

REMINDERS

I have:

Check

1. Established headquarters specifically in Car No., which is the car from the front of the train and from the rear.

☐

2. Prepared schedules for policing all cars in the train.

☐

3. Instructed car leaders on their duties.

☐

4. Obtained and studied Circular No. 400, War Department, 1944.

☐

5. Checked to see that the prescribed fire-fighting equipment is on board.

☐

6. Determined at what hours each day I will inspect the train.

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Notes:

WAR DEPARTMENT
Washington 25, D. C., 16 April 1945

War Department Pamphlet No. 20-14, Rail Equipment Check List for Troop Train Commanders, is published for the information and guidance of all concerned.

[AG 461 (17 Feb 45)]

BY ORDER OF THE SECRETARY OF WAR:

OFFICIAL

J. A. ULIO

Major General

The Adjutant General

G. C. MARSHALL

Chief of Staff

DISTRIBUTION:

Publication may be requisitioned in accordance with Circular 264, WD, 1944, on basis of each Commanding Officer of a troop train (1), each person in charge of a smaller movement when routing is provided by the Chief of Transportation (1).

Refer to FM 21-6 for explanation of symbols, see FM 21-6.

